



2008219.01

**BEREA CITY SCHOOL DISTRICT
NEW ELEMENTARY SCHOOL**

Tuesday, May 12, 2009

In Attendance

J. GrosseBusiness Manager
R. King.....GPD Associates
M. Salopek.....GPD Associates
W. Hansen.....The Albert M. Higley Co.
Planning Committee Per Sign-In Sheet

Distribution

All in Attendance

The following is a brief list of items discussed:

- It was agreed that the meetings be moved to every two weeks with the next meeting on 5/26/09. Some resolution would need to be made on whether meeting should continue over the summer or not.
- Following the input from the previous meeting, GPD had revised the site layout option to show the 14 buses.
- R. King also presented a building zoning diagram. Discussion points from review of this included:
 - Concern with noise from the Cafeteria and Gymnasium affecting the Media Center. The example from Fairview Park was cited as being very noisy and the extent of glass also made for a great deal of distraction. Perhaps placement of the entrance of the Media Center away from the Cafeteria could solve this? Care should also be taken with the extent of glass in the Media Center and the possible fading of books.
 - Stage arrangement meant that portion of the Cafeteria was cut off from the stage.
 - After discussion on the merits and disadvantages of having the Cafeteria and Gymnasium open to each other, this arrangement was considered preferable for reasons of flexibility. M. Salopek suggested that a Community Kitchen also be provided, even though this was not in the Program of Requirements. Such a facility meant that the community did not need to use the main kitchen.
 - Was there sufficient space for the serving lines? A suggestion was also made to have the students access the kitchen from the corridor to the south and then pass through to Cafeteria.



- Teachers felt that perhaps the 2nd floor might be “disconnected” from the rest of the school and would like some form of integration. Suggestions included a video-conferencing space on the 2nd floor of the Media Center or a community meeting room. The suggestion of moving the art rooms to the 2nd floor was thought to be a bad idea because of the lower grades having to go upstairs.
 - On the exterior, there was a concern about the sidewalks and access for teachers from the parking lot in the south-west corner. Snow removal could also be a problem for the large expanse of pavement where the buses would be located. R. King would address these issues in detailed design.
 - The courtyard was discussed and some felt that the location between the wings could be a distraction to students in the classroom, even considering the 40’ gap between the wings. For this reason there was support for the vegetated roof over the 1st floor classroom wing.
- R. King also presented a classroom wing diagram for discussion. Discussion points that arose included:
 - Prefer the open space in the wing to be more central and not so long and thin.
 - Perhaps classrooms could be at the end to “close off” the openness?
 - Special Ed needs to be better integrated and not put at the end.
 - Where would the lockers go if they were outside of the classrooms and how would this affect the garage door concept?
 - If the wing was long, then the exterior treatment needs to be improved – perhaps bay windows to give some relief to a flat façade?
 - Could the stairs be more towards the middle of the wing so as to facilitate a better classroom arrangement? R. King advised that there are Building Code issues which mean that stairs need to be closer to the end.
 - The next meeting would be at 4.00pm on May 26 at Berea High School Media Center.

The preceding is GPD Associates interpretation of the meeting. Any changes, additions, or clarifications should be forwarded to our office as soon as possible. Unless these changes are furnished within ten (10) working days, it will be understood that all parties are in agreement with the preceding statements.

Respectfully submitted,
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